

# Tuition Bank Draft Agreement for 10 Month Payment Plan

Charles Towne Montessori offers a convenient way to pay your tuition if you choose the monthly plan. Through bank drafting, your monthly tuition is withdrawn automatically from your checking and/or savings account. Your choice of the monthly payment plan on your contract will indicate your preference.

## INSTRUCTIONS:

Complete the authorization form below.

To authorize payment from your checking/savings account, provide account information below. The first draft for upcoming academic year is June 10<sup>st</sup> with 9 subsequent payments drafted on the 10<sup>th</sup> of each month beginning on September 10<sup>th</sup>.

I authorize the Charles Towne Montessori School to withdraw from my checking/savings account my tuition and any other charges related to the school. I understand that both the account holder and Charles Towne Montessori reserve the right to terminate this payment plan and/or my participation herein with 30 days notice.

\_\_\_\_\_ Name on Bank Account

\_\_\_\_\_ Name of Bank

\_\_\_\_\_ Email address of account holder

\_\_\_\_\_ Phone number of account holder

\_\_\_\_\_ Checking                      \_\_\_\_\_ Savings

\_\_\_\_\_ Bank Account # for Draft

\_\_\_\_\_ Routing Number

\_\_\_\_\_  
Signature (of bank account holder)

\_\_\_\_\_  
Date

**To ensure the highest level of security regarding your bank information, our preferred method of receiving a voided check or banking details is for you to deliver it in person to our office. We will accept a scanned and emailed, faxed or mailed version of your banking information; however, you are responsible for contacting the CTM office to confirm receipt of this information at [admin@ctmlife.com](mailto:admin@ctmlife.com).**

Statements of your account payment activity are provided upon request.